

ANDREW HILL HIGH SCHOOL
SPECIAL SCHOOL SITE COUNCIL MEETING

Monday, May 6, 2024

Chairperson: Julio Pardo

Room: Big Basin Conference Room @ 4:15 p.m.

Members in attendance: Jose Hernandez (Principal), Julio Pardo (Chairperson), Gen-Thanh Barretto (Student, Vice Chair), Halina Huynh (Student, Vice Chair), Rachel Sidlauskas (Staff), Vanessa Ferrando (Staff), Hong Ha Hoang (Staff), Nick Naughton (Parent), Jessica Noguez (Parent)

Guests: Long Truong (Admin), Thanh Barretto (Admin), **Monica Schneider** (Admin)

Speaker	Topic	Notes
Chairman & Principal	1. Welcome	Meeting call to order at 4:21 PM.
Secretary	2. Roll Call	Absent: Paul Moss (Staff), Andy Dieu (Student, Vice Chair)
Chairman	3. Approve/Amend Agenda	Motion to amend: Gen-Thanh Barretto Second by: Jessica Noguez Pass/fail: Unanimous
Chairman	4. Approval Minutes April 2024	Motion to approve: Jessica Noguez Second by: Nick Naughton Pass/fail: Unanimous
Chairman	5. Unfinished Business	<ul style="list-style-type: none"> A. 2024 - 2025 Budget <ul style="list-style-type: none"> a. ATSI: Focus Groups - Homeless Youth <ul style="list-style-type: none"> i. Graduation Rate: Homeless - 57% vs. 82% ii. Suspension Rate: Homeless - 9.9% vs. 4.4% B. Updates: <ul style="list-style-type: none"> a. Goal 1 <ul style="list-style-type: none"> i. Step 1: Structure collaboration to support staff updating common unit lessons with IB Middle Years Program ii. Structure support to develop reading and writing analytical skills <ul style="list-style-type: none"> 1. Step 2: Remove Personal Project Release Period - Outside Tutoring Support for 1st semester: \$28,000. iii. Step 3: Structure cross-curricular collaboration to support Legal Practices (CTE) and Puente Program projects. iv. Step 4: Support low academic self-efficacy of students in their desire to take 2 Diploma Program classes. v. Step 5: Offer opportunities for Career and College explorations along with increasing self-efficacy vi. Step 6: Provide students and specific subgroups

		<p>with recovery, acceleration, Special Education courses, career-based and intensive support opportunities after school and during summer school.</p> <ul style="list-style-type: none"> b. Goal 2 <ul style="list-style-type: none"> i. Step 1: Structure collaboration to support staff in creating cross-curricular units of Emerging English Leaders ii. Step 2: Provide PD opportunities for all staff in the complete EL Reclassification iii. Step 3: Work with QTEL/WestEd to provide PD for the Math Department c. Goal 3 <ul style="list-style-type: none"> i. Step 1: Maintaining and forming specific student leadership students. ii. Step 2: Continue developing the 9th grade transition program iii. Step 3: Continue defining MTSS Tier 1 expectations of the Falcon Way iv. Step 4: The CARE team v. Step 5: Organize mental health awareness events vi. Step 6: Multimedia services, students and parents can increase self-management and organization <p>C. Questions:</p> <ul style="list-style-type: none"> a. Digital ID - How does it work? <ul style="list-style-type: none"> i. An ID on their phone that gives us additional data. b. Tutoring - During the day. Students will be chosen. <ul style="list-style-type: none"> i. One-on-one tutoring <p>D. Motion to approve: Rachel Geary Sidlauskas Second by: Gen-Thanh Barretto Pass/fail: Unanimous</p>
Chairman	6. New Business	None.
	7. Reports	<p>A. ASSETS</p> <ul style="list-style-type: none"> a. Community organization SVEF has hired a director b. SVEF director is working on a plan to hire 2 staff to be coordinators for all of East Side Schools c. New Director will bring new Coordinator and meet with me to begin planning for next year d. 2024 - 2025 will be the last year of the grant, waiting renewal e. Application for next year will be out soon <p>B. PRINCIPAL</p> <ul style="list-style-type: none"> a. ILT - Department Chairs monitor progress on WASC goals and overall site expectations. b. Highest is A's; Second Highest is F's. c. Master Schedule - Lower projected enrollment - 1,595. <ul style="list-style-type: none"> i. Reduce staff by 6 people

1. 4 retiring - 1 English, 1 Math, 1 Social Science, & 1 SPED.
 2. Transferring 2 staff to other East Side Schools - 1 Biology & 1 Elective
- d. Co- Teaching - 8 partner groups of 1 Case Manager & 1 Content Teacher
- i. English 1 & 2
 - ii. Math 1 & 2
 - iii. US History, World History & Government/Economics
 - iv. 2 Fully trained teachers
 - v. This helps us fulfill our legal requirement to give our students an education in their least restrictive environment
- e. Prioritize CTE-Linked Pathways, ELD-Sheltered Pathway & IB requirements
- i. Establishing PLCs for each pathway
 - ii. Deliberate on staff groups by grade level in each pathway
 - iii. Leads for each group will have a release period
- C. APED
- a. QTEL - English and Biology Teachers
- i. Work together and assess common lessons
 - ii. Last for both Biology & English on Wednesday, May 15, 2024.
- b. Office Hours (Tier 2 Support) - May 16, 2024
- i. Invite students and focus on key group - 1D or 1F for MYP
- c. Counseling/Guidance
- i. Grade Conference - April 17th and April 19th
 1. Decrease throughout the year
 2. Less on zoom compared to in-person
 - ii. FASFA struggles for families who parents do not have a SS#
 - iii. Planning for Senior Honors night 5/15 from 6:30 PM
 - iv. College Application - Private Schools
- d. Office Hours - MP6 Office Hours
- i. May 16, 2024
 - ii. May 23, 2024
- e. College Access Programs
- i. Working with students to complete the process for registering for college
 - ii. FAFSA struggles for families whose parents do not have a SS#. Providing support.
- f. Pathway & Programs
- i. Medical Magnet, Multimedia, and Legal Practices all working on recruitment presentations and attending a state conference
 - ii. Legal Practices
 1. Field Trip to Santa Cruz for Law Presentation

- iii. Medical Magnet
 - 1. ILC HOSA competition in Houston - TX - 2 students won the state competition to advance.
 - 2. Field trips to local health organizations & Regional
- iv. Multimedia Academy
 - 1. CAPZ Art Competition - AHHS earned 1st place
- v. CP - entering the next step in the candidate process
 - 1. Each pathway creates a plan to put IB requirements into existing courses
- g. EL-Sheltered Pathway
 - i. Lead fo ELD-Sheltered Coordinator
 - ii. ELD 3 & 4 students will be placed in general education
 - iii. Have 1 Spanish & 1 Vietnamese Bilingual Paraeducator
 - iv. District support from ELD Subject Area Coordinator
- h. Long-term English Learners
 - i. Subgroup with the lowest rate of progress after 4 years of high school
 - ii. ALI LTEL students are in general education classes
 - iii. QTEL focus in English 1 & Biology
- D. APA
 - a. Freshman Transition Program - Planning for 2024 - 2025
 - i. Semester 2 Field Trip with 180 Degree Program - May 7, 2024
 - 1. New FTP (2) Study Skills & PE 9
 - 2. Transition PE 10 (FTP this year & 180 Degree students)
 - 3. Shadow Day is positive FTP students (25 being invited) from Sylvandale & Lairon
 - ii. Work with Social Worker, School Counselor, and Advisors to support
 - iii. Bay Area Tutoring are supporting students
 - iv. Reflect on the year and adjust what went well
 - b. Absenteeism
 - i. Decrease from 84.31% to 82.35% (March to April)
 - 1. 9th Grade - increase in attendance
 - 2. 10th and 12th Grade - more dramatic dip
 - ii. Saturday School has started to clear 1 full day of absences
 - 1. Next date is May 18, 2024
 - c. School Climate and Safety
 - i. Goal 1: Safe and Clean Learning Environment
 - ii. Goal 2: Behavior
 - iii. Goal 3: Attendance

- iv. Goal 4: Emergency Response Preparedness
- d. Student Support Services
 - i. Monthly Support Services
 - 1. Parent Workshop - 20 attended the May 4th meeting
- e. Celebration and Events:
 - i. Medical Magnet: May 8, 2024 from 6-7 PM
 - ii. ELD Awards: May 9, 2024 from 6-8 PM
 - iii. CoachHilla Dance: May 10, 2024 from 6-9 PM
 - iv. Legal Practice: May 13, 2024 from 5:30 - 6:30 PM at YB
 - v. Senior Honors Night: May 15, 2024 from 6:30 - 8:00 PM
 - vi. Spring Activities & Club Showcase: May 16, 2024 3:30 - 7:00 PM
 - vii. Graduation Ceremony: May 29, 2024 from 6-8 PM
- f. Student Led-Groups
 - i. Athletic Council
 - ii. ASB Senate
 - 1. Support Tier 1 Team
 - iii. Interclub Council
 - 1. Planning May Club Carnival
 - iv. Peer Mediation Group is being formed and led by Advisors
- g. Construction
 - i. Waiting for next bond measure distribution
 - ii. Process of getting quotes for
 - 1. Baseball Batting Cages: \$14,000
 - 2. Wrestling Mats: \$7,000
 - 3. Wall Pads: \$7,000
 - 4. Dance Floor/Mirrors: \$46,000/\$6,000
 - 5. Moving Library from room 315 to room 501

E. APTS

- a. ELAC (English Learner Advisory Committee)
 - i. Began at the start of semester 2
 - ii. Coordinated and led by Thanh Barretto
 - iii. Meeting monthly to discuss topics impacting English Learners
- b. Wellness and Mental Health Center
 - i. 24 CARE team referrals
 - 1. Decrease
 - ii. 85 student walk-ins for April
 - iii. 5 Groups - Tiered 2 Support
 - iv. 8 Community-Based Organizations
 - 1. 73 total students served through a CBO group on a weekly basis in April '24
- c. MTSS Tier 1 - Hope to create a nurturing community to decrease suspensions
 - i. Lead by MTSS Coordinator - Ana Karina Aguilar
 - 1. Develop Falcon Way Lesson

		<ul style="list-style-type: none"> a. Words Matter ii. Falcon Way Shout Outs <ul style="list-style-type: none"> 1. 150 Falcon Shout-Outs 2. Weekly Prizes d. Falcon Way <ul style="list-style-type: none"> i. School-wide expectations with common language ii. IB learner Profile Characteristics guide our progress: using 4 out of the 10 this year <ul style="list-style-type: none"> 1. Knowledgeable, Risk-takers, Balanced, Principled, and Thinkers iii. Next Falcon Way Lesson - August 8/9, 2024 <ul style="list-style-type: none"> 1. Focus on Words Matter 2. 10-15 minute lesson during all Classes <p>F. STUDENTS</p> <ul style="list-style-type: none"> a. Activities <ul style="list-style-type: none"> i. CoachHilla - May 10, 2024 from 6-9 PM ii. Spring Activities and Club Showcase - May 16, 2024 from 3:30 - 7:00 PM iii. Graduation: May 29, 2024 from 6-8 PM b. Athletics <ul style="list-style-type: none"> i. Spring Sports will be ensign their league games this week <ul style="list-style-type: none"> 1. Boys Volleyball, Track & Field, Swimming, Boy's Golf, Baseball, and Softball
	8. Community School Grant	<ul style="list-style-type: none"> A. School Community Grant <ul style="list-style-type: none"> a. East Side was not selected for the grant
Chairman	9. Closure, reflection Good of Order	<ul style="list-style-type: none"> A. Concerns <ul style="list-style-type: none"> a. Safety Issues <ul style="list-style-type: none"> i. Hooks on the restroom doors ii. Fix Dryers or put paper towels in the restrooms iii. Soap Refills b. Weight Room <ul style="list-style-type: none"> i. Great place for students to work-out ii. Good for their health and wellness c. Wrestling Room d. Front Parking Lot <ul style="list-style-type: none"> i. Takes a long time to get out there - 20 minutes ii. Concerns about emergency iii. Have someone out there B. Go to the district board to let them know <ul style="list-style-type: none"> a. Post it on the district website b. Post it on the school website C. Family Events <ul style="list-style-type: none"> a. Advertise it better b. Invite different schools D. Thank you to Teachers & Staff! E. Booster Club? PTSA? <ul style="list-style-type: none"> a. Mr. Pardo is talking to the district auditor b. At least 3 adults c. A few ways

		<ul style="list-style-type: none">i. Raise money to give the districtii. Raise money to give to ASB - hope they spread it outiii. Raise money and the officers will distribute it to the clubs at school.d. Ask Graduates?
	10. Adjourn	Meeting adjourned at 5:45 PM. Next meeting on Monday, August 12, 2024 at 4:15 PM.